

**Novemberfest Vendor Application
Historic Downtown Pocahontas, AR
November 2, 2019**

Name: _____

Business Name:

Mailing Address:

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cell Phone: _____

E-mail:

Website:

Type of vendor:

- _____ Art/Crafts (\$25)
- _____ Political (\$25)
- _____ Food (\$45)
- _____ Informational (free)
- _____ Other (please describe) _____

The number of spaces with electricity will be limited and be first come first serve.

- _____ I DO need electricity
- _____ I DO NOT need electricity

Food Vendors Only:

Include your total clearance needed, including hitch and any additional space

Length: _____ Width: _____

Which side of trailer is your serving window located?

Driver side _____ Passenger side _____

Menu Selections: (If you will be selling food, list all food & beverages to be sold)

Please mail applications to: Novemberfest, 142 Concord Trail, Pocahontas, AR 72455. Please make checks payable to Five Rivers Historic Preservation. Application Deadline: Wednesday, October 23, 2019

Novemberfest Vendor Information

Concession/Food Truck Trailers \$45

(Food vendors will be set up Saturday from 9:00 a.m.-10:00 p.m.)

Arts/Craft Booth \$25

(Arts/Craft vendors will be set up on Saturday from 9:00-5:00.)

Political Booth \$25

(Political booths will be set up on Saturday from 9:00-5:00.)

Informational Booth FREE

(Information booths will be set up on Saturday from 9:00-5:00.) These booths WILL NOT be allowed to sell anything. Handouts and information about the organization is all that is permitted in the free booths.)

- The festival will begin at 9:00 a.m. and conclude at 11:00 p.m.
- Vendors must be present and personally man their booth during the entire event. We ask that booths remain set up until 5:00 p.m.
- Novemberfest is an outdoor event and exhibitors will be set up rain or shine. Vendors should come prepared for all weather.
- Vendors are provided approximately a 10' x 10' ground space. Vendors must bring their own tables, chairs, and tent, which should be sturdy enough to withstand the elements. Set-up is on the street or in a parking lot. Vendors are asked to bring weights and stakes with them to ensure the safety of their tent during the festival.
- Novemberfest offers no guarantee for sales.
- Vendors are solely responsible for complying with Novemberfest regulations, Health Department regulations, and city and state tax regulations.
- We will not permit non-food vendor booths to give out free sodas, water, sandwiches or food products during the event. Small, individually wrapped candies are allowed for booth giveaways. Food vendors pay more for booth rental and it is not fair to the food vendors for others to give away free food or drinks.

Set-up Information

The festival opens for vendors to set up from 7 a.m. - 8:45 a.m. on Saturday, November 2. All vehicles MUST be off site by 8:30 a.m. Check in with our volunteers and pick up your vendor packet at the vendor information booth.